

LOS RACIMOS
PO BOX 5720 • MESA, AZ 85211-5720
P: (480) 649-2017 • F: (480) 649-0902
www.gothoa.com

TENANT TRACKING FORM

Pursuant to Arizona state law §33-1806.01 / §33-1260.01 completion of this form is required if you rent out your home. Each time a new tenant moves into your home, a new form must be completed and a \$25.00 fee paid. If the form is not fully completed or not returned within 15 days from the lease start or renewal date, a \$15.00 late fee will be charged.

Owner Name(s): _____ Phone: _____

Property Address: _____ Email: _____

If this home is no longer a rental, please check here and return the form to the address below: ☐

Name of Adult Tenant(s) and Contact Information (Required):

1. _____ Phone: _____ Email: _____

2. _____ Phone: _____ Email: _____

3. _____ Phone: _____ Email: _____

4. _____ Phone: _____ Email: _____

Lease Term (Required):

Start Date: _____ End Date: _____ ☐ New Tenant (\$25.00 Enclosed)
☐ Renewal – Previously Paid

☐ Check here if you would like copies violation letters to also be sent to your tenant

Resident Vehicles (Required):

1. Make _____ Model _____ Color _____ Plate _____

2. Make _____ Model _____ Color _____ Plate _____

3. Make _____ Model _____ Color _____ Plate _____

4. Make _____ Model _____ Color _____ Plate _____

Return this completed form each time you have a new tenant OR a lease renewal to the address listed below. For New Tenants: Include a check or money order in the amount of \$25.00. If mailing this form more than 15 days after the lease start or renewal date, include the \$15.00 late fee. Make checks payable to:

PREFERRED COMMUNITIES
PO BOX 5720
MESA, AZ 85211